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## BOARD OF ELECTIONS

IN  
THE CITY OF NEW YORK  
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[www.vote.nyc](http://www.vote.nyc)

October 31, 2020

Due to the COVID-19 pandemic and New York State's obligation to certify the Electoral College delegates in a limited time period, the Board of Elections in the City of New York (BOENYC) is informing all candidates, campaigns, representatives, and poll watchers of the following procedures for challenging absentee and affidavit ballots. There will be no exceptions absent a court order. All candidates and County Chairs will be provided with the changes herein for challenges no later than November 2, 2020.

### **Overview**

Candidates and their representatives must be prepared to observe the BOENYC's canvass of Absentee, Federal, Presidential and Affidavit ballots, which shall begin on Monday, November 9, 2020 at 10 a.m. The canvass shall be conducted seven days a week until completed. Please confirm with the Chief and Deputy Chief Clerks the working hours for each day. Canvassing will not be conducted on Thanksgiving Day. The BOENYC will conduct its canvass at:

Bronx County: Voting Machine Facility at 1780 Grand Concourse, Bronx, NY 10457 L3

Manhattan County: Voting Machine Facility at 450 West 33<sup>rd</sup> Street, New York, NY 10001 8<sup>th</sup> Fl.

Queens County: CitiField at 41 Seaver Way, Flushing, NY 11368, Gate 1, Lot G - Payson Entrance

Kings County: Voting Machine Facility at 51-12 2<sup>nd</sup> Ave, Brooklyn, NY 11232 2<sup>nd</sup> Fl.

Richmond County: Voting Machine Facility at 1 Edgewater Plaza, Staten Island, NY 10305 4<sup>th</sup> Fl.

The BOENYC will utilize as many tables and scanners as is necessary in each borough. Updates and changes to the number of tables will be posted on the BOENYC website each night for the following day. Borough offices will inform candidates and their representatives of the number of prospective tables at least one day before the canvass of the district(s) in question is to be opened. Candidates and their representatives must be prepared to observe multiple tables concurrently. There will be no permitted

delays. The Commissioners of the BOENYC must certify election results no later than November 28, 2020. (N.Y. Elec. Law § 9-214)

**Conducting the Canvass**

The canvass will be conducted in each Borough starting with the AD/ED most practicable, and continuing in this manner to complete each AD/ED as efficiently as possible. The BOENYC website will be updated daily to reflect what AD/EDs are being opened each day. The re-canvass of the Election Day and Early Voting ballots and Audit of early voting and election day scanners will be conducted concurrently with this canvass, and may be observed by candidates and their representatives from November 4 until its completion. Candidates and their representatives must make their best efforts to inform BOENYC of their attendance ahead of time to allow for proper social distancing and comportment with all COVID-19 health guidelines.


Candidates and their representatives must request digital copies of the following no later than 5:00 p.m. on November 6, 2020. Upon request, and as soon as practicable, the candidates and their representatives will receive digital copies of the requested:


- Cure affirmations
- Oath Envelopes and Return Envelopes with BOENYC Time Stamps

If the BOENYC receives additional ballots after a candidate or their representatives have made their timely request, the BOENYC will provide copies as soon as practicable on an ongoing basis until the statutory deadline for delivery of such ballots has passed. These new ballots will be live tracked and will be kept segregated until copied.

Challenges must be submitted in writing as soon as possible, and must be raised at the table for a determination by a bipartisan team of BOENYC staff. Requested copies will be provided twenty-four (24) hours in advance of starting the canvass of an AD/ED. For ballots preliminarily marked valid, the objections must be raised at the table. For ballots preliminarily marked invalid, objections must be presented in writing not later than the completion of the canvass of preliminarily valid ballots. BOENYC will follow all relevant provisions of election law in determining the validity of challenges. Allegations of fraud will not be adjudicated by the BOENYC.

Central count scanner results will be provided to candidates or their representatives as often as practicable.

  
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Executive Director  
Michael J. Ryan

  
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Deputy Executive Director  
Dawn Sandow