



FREDERIC M. UMANE
PRESIDENT
RODNEY L. PEPE-SOUVENIR
SECRETARY

JOSE MIGUEL ARAUJO
MICHAEL J. COPPOTELLI
JENNY LOW
GINO A. MARMORATO
JODI MORALES
SIMON SHAMOUN
KEITH SULLIVAN
PATRICIA ANNE TAYLOR

COMMISSIONERS

BOARD OF ELECTIONS

IN
THE CITY OF NEW YORK
EXECUTIVE OFFICE
32 BROADWAY
NEW YORK, NY 10004-1609

TEL (212) 487-5300
FAX (212) 487-5349
www.vote.nyc

MICHAEL J. RYAN
EXECUTIVE DIRECTOR

VINCENT M. IGNIZIO
DEPUTY EXECUTIVE DIRECTOR

GEORGEA KONTZAMANIS
OPERATIONS MANAGER

WILMA BROWN PHILLIPS
ADMINISTRATIVE MANAGER

TROY JOHNSON
COORDINATOR CANDIDATE
RECORDS UNIT

NOTICE TO ALL CANDIDATES **FOR SPECIAL ELECTION**

January 10, 2022

TO: All Persons who are Candidates in the January 18, 2022 Special Election in the County of New York for the Member of the Assembly, 68th Assembly District:

Pursuant to the applicable provisions of the Election Law of the State of New York, the Rules and Regulations of the New York State Board of Elections and the Rules, Regulations, Policies, and Procedures adopted by the Commissioners of Elections in the City of New York, please take notice of the following information for the **January 18, 2022, Special Election**.

All activities relating to any type of Absentee, Military, Special or Affidavit Ballots will be conducted at the Manhattan Borough Voting Machine Facilities of the Board of Elections (**locations of which are set forth in Schedule B**), **except as noted herein.**

All activities relating to the Poll Site Voting System will be conducted at the Manhattan Borough Voting Machine Facility of the Board of Elections (locations of which are set forth in Schedule B), **except as noted herein.**

1. Random Draw for the Audit of Election Day and Early Voting Poll Site Scanners

New York State Election Law Section 9-211(1) requires an audit of poll site scanners used on Election Day and Early Voting. The selection of scanners for this audit is done by random draw, which is open to the public to observe. The draw of scanners will be held on **Thursday January 20 2022 at 10:00 AM at 42 Broadway 6th Floor.**

2. Audit of the Election Day and Early Voting Poll Site Scanners

This Audit will be conducted on **Thursday January 20, 2022 at 1:00 PM** at the Manhattan Borough Voting Machine Facility (**See Schedule B**) and continue until completed including Saturdays and Sundays, if necessary. As a candidate, you or your representative designated in writing may be present and observe the audit of poll site scanners. Please check with the Manhattan Borough Chief Clerk and the Deputy Chief Clerk to **confirm** the date and time for the commencement of this activity.

3. Random Draw for the Audit of Central Ballot Scanners

New York State Election Law Section 9-211(1) requires an audit of central ballot scanners used for each election. The selection of Election Districts for this audit is done by random draw, which is open to the public to observe. The draw of Election Districts will be held on **Monday January 31, 2022 at 10:00 AM at 42 Broadway 6th Floor.**

4. Audit of the Central Ballot Scanners

This Audit will be conducted on **Monday January 31, 2022 at 1:00 PM** in the Manhattan Borough Voting Machine Facility (**See Schedule B**). Please check with the Manhattan Borough Chief Clerk and the Deputy Chief Clerk to **confirm** the date and time for the commencement of this activity. As a candidate, you or your representative designated in writing may be present and observe the audit of the central ballot scanners.

Please Note: The Drawing and Audit of the Central Ballot Scanners will not commence until after the completion of the Canvass for Absentee, Special, Military and Affidavit ballots.

5. Canvass and or Re-canvass of Votes Cast of Election Day Paper Ballots

Pursuant to the provisions of Sections 9-206 and 9-208 of the NYS Election Law, you or your representative designated in writing may be present and observe the re-canvass of votes cast on the Poll Site Voting Systems during Early Voting and on Election Day and the canvass of any and all write-in votes cast on the Poll Site Voting Systems. This re-canvass will commence on **Wednesday January 19, 2022 no earlier than 10:00 AM** and will continue until such re-canvass of all of the Poll Site Voting Systems has been completed including Saturdays and Sundays, if necessary. Please check with the Manhattan Borough Chief Clerk and the Deputy Chief Clerk to **confirm** the date and time for the commencement of this activity.

Section 9-209(1)(c) authorizes each candidate or political party appearing on ballots for an election district to appoint watchers for such central board of inspectors in the same number at the poll site on election day.

The Board of Elections will have teams of bi-partisan staff conducting the canvass/re-canvass. You may appoint one watcher for each bi-partisan team. This canvass/re-canvass will take place at the Manhattan Borough Voting Machine Facility (**See Schedule B**).

Emergency Ballots

Pursuant to the provisions of Sections 9-206 and 9-208 of the NYS Election Law, you or your representative designated in writing may be present and observe the canvass or re-canvass of any emergency and BMD ballot votes cast that could not be scanned on Election Day or during Early Voting. This canvass and re-canvass will commence on **Wednesday, January 19, 2022 at 10:00 AM** and will continue until completed including Saturdays and Sundays, if necessary. This canvass/re-canvass will take place at the Manhattan Borough Voting Machine Facility (**See Schedule B**). Please check with the

Manhattan Borough Chief Clerk and the Deputy Chief Clerk to **confirm** the date and time.

Absentee, Military, Special and Affidavit Ballots

Pursuant to the provisions of Section 9-206 and Section 9-209 of the NYS Election Law, you or your representative designated in writing may be present and observe the canvass of votes cast on any and all valid Absentee, Military, Special and Affidavit ballots. Military ballots timely sent can be received up to 13 days after the day of the Special Election. This canvass will commence on **Wednesday, January 26, 2022 at 10:00 AM** and will continue until completed, including Saturdays and Sundays, if necessary. The Board of Elections will have teams of bi-partisan staff conducting the canvass/re-canvass. You may appoint one watcher for each bi-partisan team. This canvass will take place in the Manhattan Borough Voting Machine Facility (**See Schedule B**). Please check with the Manhattan Borough Chief Clerk and the Deputy Chief Clerk to **confirm** the date and time.

FOR YOUR INFORMATION

Please be aware that pursuant to Article 14 of the New York State Election Law, candidates and political committees are required to file statements disclosing information about contributions received, expenditures made in connection with an election, and campaign literature or a disclaimer.

If you have any questions or require additional information, please contact the Manhattan Chief Clerk and the Deputy Chief Clerk.

Thank you for your cooperation and understanding in these matters.

Very truly yours,
Candidate Records Unit

SCHEDULE A

BOROUGH OFFICES

Manhattan– Borough Office

200 Varick Street - 10th Floor
New York, NY 10014
212-886-2100

Gregory Lehman, Chief Clerk
Cynthia Doty, Deputy Chief Clerk

SCHEDULE B

BOROUGH VOTING MACHINE FACILITY

Manhattan

450 West 33rd Street
New York, NY 10001
212-465-0503