

MEETING OF THE COMMISSIONERS OF ELECTIONS  
IN THE CITY OF NEW YORK  
HELD ON TUESDAY, FEBRUARY 22, 2022 AT 1:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, COMMISSIONERS' HEARING ROOM  
NEW YORK, NY 10004

---

PRESENT:           President Rodney L. Pepe-Souvenir  
                      Secretary Simon Shamoun

Commissioners Jose Miguel Araujo, Michael J. Coppotelli, Jenny Low, Gino A. Marmorato, Keith Sullivan, Patricia Anne Taylor, Frederic M. Umane

Michael J. Ryan, Executive Director  
Vincent M. Ignizio, Deputy Executive Director  
Georgea Kontzamanis, Operations Manager  
Wilma Brown Phillips, Administrative Manager  
Hemalee J. Patel, General Counsel  
Raphael Savino, Deputy General Counsel  
Sherwin Suss, Agency Chief Contract Officer, Procurement  
Kenneth Moltner, Counsel to the Commissioners  
Steven B. Denkberg, Counsel to the Commissioners

---

President Pepe-Souvenir called the meeting to order at 1:35 P.M.

Mr. Ryan reported that personnel was added to Executive Session.

Mr. Ryan made the following announcements:

- Legislation to temporarily extend the last day to file Party Calls has been signed by the Governor. The deadline is February 28, 2022 and applies to this year only;
- Today is the last day to file Certificate of Nominations and petitions for the March 22, 2022 Special Election in the 43<sup>rd</sup> Assembly District in Brooklyn. The General Office will be open until Midnight to accept filings. Two (2) candidates have filed to date;
- Early Voting will be conducted from Saturday, March 12, 2022 through Sunday, March 20, 2022; and
- Additional Special Election information is posted on the Board's website at [vote.nyc](http://vote.nyc).

President Pepe-Souvenir moved to adopt the February 15, 2022 Commissioners' Meeting Minutes. Commissioner Araujo seconded the motion, which was unanimously adopted.

Mr. Ryan presented an update on the February 15, 2022 Special Election in the 72<sup>nd</sup> Assembly District in Manhattan, and 60<sup>th</sup> Assembly District in Brooklyn. The information is as follows:

- 72<sup>nd</sup> AD, Manhattan

- Excluding Absentee Ballots and Affidavit Ballots, a total of 2,347 people voted during Early Voting and Election Day. 428 voted during the nine (9) days of Early Voting and 1,919 voted on Election Day;
- There were a total of 23 Election Day poll sites and 2 Early Voting sites;
- Post-Election Day preparations began once the polls closed and are continuing which includes a preliminary review of the Absentee Ballots. During the preliminary review, there were 769 Absentee Ballots mailed, 17 Affidavit Ballots, 28 Military Ballots, and zero (0) Accessibility Ballots. A total of 172 Absentee Ballots were received back. 152 were marked preliminary valid and 3 were marked preliminary invalid. 1 Cure Notice was mailed and 1 Cure has expired.

- 60<sup>th</sup> AD, Brooklyn

- Excluding Absentee and Affidavit Ballots, a total of 2,648 people voted during Early Voting and Election Day. 329 voted during the nine (9) days of Early Voting and 2,319 voted on Election Day;

- There were a total of 28 Election Day poll sites and 2 Early Voting sites;
- Post-Election Day preparations began once the polls closed and are continuing which includes a preliminary review of the Absentee Ballots. During the preliminary review, there were 932 Absentee Ballots mailed, 15 Affidavit Ballots, 40 Military Ballots, and zero (0) Accessibility Ballots. A total of 350 Absentee Ballots were received back. 300 were marked preliminary valid and 23 were marked preliminary invalid. 16 Cure Notices were mailed, 3 Cures were received, and 5 Cures have expired. 1 Cure is due today, February 22, 2022, 2 Cures are due on February 24, 2022, and 5 Cures are due on February 25, 2022.

A total of 2,755 pieces of voting equipment were deployed on Election Day to all 51 Election Day poll sites. Accessibility equipment was installed at a total of 24 locations to meet ADA compliance. A total of 1,095 poll workers were assigned for Election Day. Today, February 22, 2022, is the last day for the Board to receive a timely post marked Absentee Ballot. The last day to receive a timely post marked Military Ballot is Monday, February 28, 2022. There may be a possibility of Cures under the statutory requirements. The Canvass starts

tomorrow, February 23, 2022. The Board is on schedule to certify the Special Election on Tuesday, March 1, 2022.

Mr. Ryan noted that Commissioner Sullivan joined the meeting.

Mr. Ryan provided an update on the Election District (ED) Reapportionment. The City Board has completed all of the required work relating to ED Reapportionment which includes the following:

- Redistricting based on the new ED lines;
- Geocoding of voter addresses;
- A full resync of the voter rolls which has increased up to 4.6 million voters;
- There are a total of 4,461 ED's citywide;
- There was a reduction of 25% of ED's citywide based on the new ED lines and State Law, and has increased the number of voters per ED;
- The City Board has completed the following statutory List Maintenance work:
  - The National Change of Address (NCOA) has been processed resulting in a total of 16,529 moves within New York State,

79,842 moves outside of New York State, and 88,687 within the five (5) boroughs;

- Transfer Notices were mailed to all of the voters who moved within the five (5) boroughs;
- Confirmation Notices were mailed to voters as required;
- Based on returned mail, a total of 248,434 voters were processed from “A to X” status for inactive voters;
- A total of 441,120 voters that were a status of “X to 2” were processed which removes people from the inactive voter list who have not voted in two (2) successful Federal General Elections;
- In a recent meeting with the U.S. Department of Justice (DOJ), they were preliminarily advised of the Board’s intent to process these category of voters. The DOJ reminded of the Board’s obligation to conduct the List Maintenance process as required by the National Voter Registration Act (NVRA) and State Law. Every jurisdiction in the country is required to have a List Maintenance process based on the mandates;
- The List Maintenance data was successfully uploaded and transferred to the State Board by Friday, February 18, 2022 in advance of the State’s deadlines; and

- The City Board is awaiting the State Board to release the voter enrollment numbers which were statutorily due by February 21, 2022. However, not all of the State's boards of elections have completed their redistricting work. The City Board will be updated by the State Board as soon as the information becomes available.

Mr. Ryan thanked Board staff for completing the high volume of work while also conducting Special Elections and the canvass of Special Elections.

Mr. Ryan requested to add the Commissioners' Finance Committee Report to the agenda. The Commissioners' Finance Committee met today and approved the following contracts:

1. Kidult Kar LLC - This contract is to provide afterhours car service to the Board. The afterhours car service contract expired on December 31, 2021. The Board exercised renewal provisions in the contract for Queens and Brooklyn Borough Office afterhours car service providers. The Procurement Department is drafting a comprehensive solicitation for afterhours car service agency wide. This is a City certified M/WBE company and the services were obtained through the M/WBE noncompetitive bidding process. This

is a one (1) year contract through December 31, 2022 for a not to exceed amount of \$450,000;

2. Penda Aiken – This company provides temperature screeners that are used at all Board offices. Last year, the Commissioners approved a contract ceiling increase for these services with this company. That increase was to meet past and current obligations under the contract which expired on October 31, 2021. This is a City certified M/WBE company and the services were obtained through the M/WBE noncompetitive bidding process. The Board received several bids and the lowest priced vendor was selected. This is a not to exceed contract of \$400,000;
3. Insight Public Sector Inc. – This is a contract to install and configure new Board servers which will increase storage capacity, performance, and allow utilization of latest security features. This contract was obtained through the competitively sealed bid process using the NYS Office of General Services (OGS) contract. This is a two (2) year contract. The lowest priced vendor was selected and the City will be reimbursed for the cost of this contract through the NYS Election Cyber Security Remediation Grant. The not to exceed price of this contract is \$2,981,982; and

4. Global Domestic Advisory Partner LLC – This is a contract to supply stylus pens that the Board has been using at poll sites for Early Voting and Election Day. This is a City certified M/WBE company and the solicitation for pricing was obtained through the M/WBE noncompetitive bidding process. The Board is purchasing 1.5 million stylus pens at the cost of \$3.19 per unit, not to exceed \$478,500. This is \$.03 more than was paid under the previous contract. The extra cost is attributed to supply chain increases. This particular pen is assembled in the U.S. unlike the last contract where the pens were shipped from overseas.

Commissioner Umame moved for the full Board of Commissioners to adopt the Commissioners' Finance Committee Report. President Pepe-Souvenir seconded the motion, which was unanimously adopted.

President Pepe-Souvenir moved to convene an Executive Session for personnel and litigation matters. Commissioner Marmorato seconded the motion, which was unanimously adopted.

Following Executive Session, the open meeting resumed.

The following actions were taken in Executive Session by the unanimous decision of the Board of Commissioners:

- I. Luann Kubler, a Financial Clerk, was granted 140 hours of an Advance of Time, effective February 17, 2022. Ms. Kubler's agency start date is September 30, 2001.

The meeting was adjourned.

The Meeting of the Board of Canvassers to certify the February 15, 2022 Special Election in the 72<sup>nd</sup> AD, Manhattan, and 60<sup>th</sup> AD, Brooklyn, is scheduled for Tuesday, March 1, 2022 at 1:30 P.M.

The next stated meeting of the Commissioners is scheduled for Tuesday, March 8, 2022 at 1:30 P.M.